

Government of Rajasthan  
**Water Resources Department**

No: CEWR/SE(PM)/F-43/Raj Vikas/ 476

Date 8.9.17

Office Order

In compliance of directions issued in the meeting held under chairmanship of Chief Secretary on dated 04.08.2017 regarding Standard operating Procedure (SoP) and Manual of Works Departments, following guide lines/ instruction are hereby issued to stream line the project activities and to avoid un necessary delays.

1. At the time of formulation of a new Scheme / Project in future, identification of the lands required and clearances involved in the project shall be done in the very first stage of project formulation and the same shall be made part of the proposal for sanction. Any Proposal without above information shall not be considered for A & F sanction.

2. In this regard, a committee in this office is hereby constituted as below:

Additional Chief Engineer (HQ&IT) –Chairman

DS & TA –Member

SE (Works) –Member

SE (Project Monitoring) –Member Secretary

3. Zone level Project-in-Charge (CE/ACE) have already been directed vide this office order no. 4257 dated 18.08.2017 to regularly review/monitor all the proposed/ongoing projects under their jurisdiction to ensure expeditious project activities and timely completion.

3. Every zone should issue an order to constitute a Project Monitoring Cell (PMC) headed by a Superintending Engineer to ensure timely clearances from other departments/agencies like Forest & Environment, Revenue, Colonization, LSG, PRI etc. required for execution of WRD Projects, so as to avoid hindrances and delay in

execution. The PMC shall pursue the pending clearances at its level with the various department/agencies. The PMC shall also ensure expeditious project activities and timely completion and will report to Project-in-Charge in this regard.

4. Information of all pending clearances of ongoing projects/schemes shall be provided by the respective Executive Engineer to the PMC and PMC shall take immediate action for arranging early clearances from other departments. The PMC shall also guide the field officers in applying for obtaining clearances from the respective agency/department.

5. Project-in-Charge (CE/ACE) will monitor/review the PMC of his zone regularly and will intimate the issues, which require intervention at Government level.

6. Time lines for Forest Clearance and Land Acquisition cases have already been framed and circulated vide this office letter no. CEWR/SE (PM)/F-43/Raj Vikas/433-438 dated 01-09-2017. It is enjoined to all the field officers for following those time lines religiously.

(Shikhar Agrawal)  
Principal Secretary to Govt.  
Water Resources Department  
Jaipur

No: CEWR/SE (PM)/F-43/Raj Vikas/477-488

Date 8.9.17

Copy to following for information and necessary compliance

1. PS to Principal Secretary (WR), Government Secretariat, Jaipur
2. PS to Additional Secretary cum Chief Engineer, WR, Rajasthan, Jaipur
3. Chief Engineer, Water Resources Zone Kota/North Hanumangarh/ Sanchore,
4. Additional Chief Engineer Water Resources Zone Jaipur/Jodhpur/Udaipur
5. Additional Chief Engineer (HQ&IT) o/o CE WR, Jaipur
6. DS & TA o/o CE WR, Jaipur
7. SE (Works) o/o CE WR, Jaipur
8. SE (PM) o/o CE WR, Jaipur

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Add. Secretary cum Chief Engineer  
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