

Irrigation Management & Training Institute, Kota

Training Calender for the Month of September-2021 (Online Courses)

No. _____ Date _____

Sr. No.	Title of The Course	Scheme	From	To	Duration of Course in Days (1½ hr. per Day)	Level of Participants	No. of Participants	Venue	Name of C. C.	Team Member	Class Room No.
1	Refresher Course on RTI, Pension Rules and GF & AR and RSR	Regular	13/09/2021	15/09/2021	3	Ministrial Staff	50	Online	Sh. Dhanpal Meena, DD (Stat.)	Sh. Abdul Toffiq/ Mohamad Hasib, IA	24
2	Refresher Course on E-Tendering, RTPP and WAM	Regular	21/09/2021	23/09/2021	3	Ministrial Staff	50	Online	Smt. Ruchi Verma DD (Agro)	Sh. Abdul Toffiq/ Mohamad Hasib, IA	24
3	Computer Training on IHRMS (E-Service Book), LITES(Court Case), SSO ID, SI & PF Portal, Online Payments (Pay Manager & PRL Pay Manager)	Regular	28/09/2021	30/09/2021	3	Ministrial Staff	50	Online	Sh. Ajay Singh, Prog	Sh. Abdul Toffiq/ Mohamad Hasib, IA	24

Submitted

Jt. Dir. (Trg.)

Approved

C.E. & D.G.