



सिंचाई प्रबन्धन एवं प्रशिक्षण संस्थान

(राज्य सरकार का उपक्रम)
रातवाही रोड कोटा (राज.)

IRRIGATION MANAGEMENT & TRAINING INSTITUTE

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क्रमांक / लेखा 1 / 18-19 /

दिनांक /

कार्यालय आदेश

इस संस्थान की ई निविदा सूचना संख्या 04 वर्ष 2018-19 जो क्रमांक / मु.अ.एवं महा. निदे. / आई.एम.टी.आई. / निविदा / 18-19 / 3139-50 दिनांक 12.02.2019 द्वारा जारी की गई है, में जी शिड्यूल के साथ सलरन Checklist for Enclosures & Eligibility Criteria में संशोधन किया जाता है।

उप निदेशक एवं तक. सहायक
आई.एम.टी.आई. कोटा

क्रमांक / मु.अ.एवं महा.निदे. / आई.एम.टी.आई. / निविदा / 18-19 / 3139-50 दिनांक / 15.2.19

प्रतिलिपि निम्न को सूत्रनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. निजी सहायक वास्ते मुख्य अभियंता एवं महा निदेशक आई.एम.टी.आई. कोटा।
2. अतिरिक्त मुख्य अभियंता जल विज्ञान एवं जल प्रबन्धन संस्थान बीकानेर।
3. संयुक्त निदेशक प्रशिक्षण आई.एम.टी.आई. कोटा।
4. प्रमारी अधिकारी (I.T.Center) आई.एम.टी.आई. कोटा को वास्ते विभाग की वेब साइट पर अपलोड करने बाबत।
5. उप निदेशक, सम्पदा / कम्प्यूटर / स्टोर आई.एम.टी.आई. कोटा।
6. लेखाधिकारी / कैशियर / बिल क्लर्क आई.एम.टी.आई. कोटा।
7. नोटिस बोर्ड संस्थान कार्यालय।

उप निदेशक एवं तक. सहायक
आई.एम.टी.आई. कोटा

ELIGIBILITY CRITERIA

The Bidders should meet the following Eligibility Criteria to participate in the Tender and should enclose supporting documents for fulfilling the Eligibility in the Technical Bid. Bids accompanied by the documents not fulfilling the requirements outlined in this section will be subject to rejection.

S.N.	Minimum Eligibility Criteria	Supporting documents to be Submitted for fulfilling the Eligibility Criteria	Yes or No
1	Bidder should be a Registered company / distributor/ authorized dealer and have experience for the past Five years as on 12.02.2019	Registration Certificate should be submitted.	
2	Bidder should have supplying Experience for Desktops, Multifunctional Printer, Printer, Laptop, UPS, Scanner, LCD Projector , Conference System (PA System) at least for the Last three years	i. Copy of the Single Supplying Order to the Value of Rs.25 lakhs or above during the last three years. ii. Copy of the Supplying orders for a total value of Rs. 75 lakhs or above during the last three years	
3	Bidder should have an average Annual Turnover of at least Rs 2 Crores in the previous three audited years	Annual report including Balance sheet for the last three audited years shall be submitted. The report should highlight the turnover of the company.	
4	Bidder should have Experience.	Bidder Should Have Experience. of supply All items for Central Govt./State Govt. and Autonomous Department.	
5	The company or tenderer should have good strength of service engineers/ staff in the relevant field of quoted item.	List of technical staffs shall be submitted (Name, Designation, Salary Details and Date of joining the Firm, EPF Number & Area of expertise and responsibilities).	
6	Bidder Should have valid sales TAX/TIN/Service Registration/GST Number.	Valid Documents for Registration Number shall be submitted.	
7	OEM Certification	Copy of the OEM's Certification authorizing the Vendor as local partner / representative for the supply of items indicated in the Tender Documents must be enclosed. Further, undertaking for product support / replacement if required for three years should be submitted.	


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CHECKLIST FOR ENCLOSURES

(Bidder should fill up YES or No)

S.N.	Bid Enclosures	YES or No
1	Whether Technical Bid and Price Bid prepared and signed and stamped in all pages by the Authorized Signatory	
2	Whether EMD is Deposited in the office	
3	Whether the Tender is submitted in Two covers namely Technical Bid and Price Bid separately	
4	Bidder's covering letter in the Letter Head signed and stamped by the Authorized Signatory.	
5	Whether Document proof for Annual Turnover Enclosed	
6	Whether list of Technical Staff Details Enclosed	
7	Proof regarding the firm is involved in the supplying and installation of Desktops & Multifunctional Printer, Printer, UPS Laptop, Scanner, LCD Projector & Conference system (PA system) (Related copies of Purchase Orders) Enclosed	
8	Proof that the firm has at least one service centre in Bikaner, and Kota, Rajasthan Enclosed or Not	
9	Whether Document relating to GST, TIN and Sales Tax Enclosed?	
10	Whether OEM Certification is Enclosed?	
11	Whether related Technical Data Sheets for Items are enclosed?	

परिनिदेशक एवं प्रकृतांकरी महाराष्ट्र
मुख्य अभियंता एवं प्रशासक, सहायक
प्रमाण संख्या 3240000