

IRRIGATION MANAGEMENT & TRAINING INSTITUTE, KOTA

Sponsoring Agency	All
SCHEME	RACP & Others
Name of Training	EDUCATIONAL TOUR CUM EXPOSURE VISIT TO RAJASTHAN / OTHER STATE
Level of Participants	MTG Members / Officials
Training Days & Venue	06 Days (5 Days Outside IMTI)
YEAR 2018-19	

⑥


Nos. of Participants : 41	Training Days	5
TRAINEES		
FACULTY & STAFF		

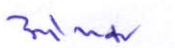
S. No.	Items	Nos.	No. of Days	Qty.	Rate (Rs.)	Unit	Amount (Rs.)
1	Reference Material, Training Kit Including Safar Bag, Pen & Note-book, I-card etc.	41	1 Per Candi.+ Team Members	41	500	Kit	20500
2	Expenditure on Accomodation						
2 (A)	IMTI, Kota	38	1	38	150	Person / Day	5700
2 (B)	Out side Kota (Non A.C.)	41	4	164	730	Person / Day	119720
3	Expenditure on Boarding (Morning Tea + Break Fast + Lunch + Evening Tea + Dinner)						
3 (A)	Boarding for Participants including Tea with Snaks (Rs.10/-) & Dinner (Rs.62/-) on Ist Day & B. Fast (Rs.21/-) on Last day	38	1	38	93	Person / Day	3534
3 (B)	Boarding for Participants including B.fast(Rs.100/-), Bed Tea(Rs.30/-), Lunch(Rs.245/-), Pre/Post Lunch Tea(Rs.15/-), Dinner(Rs.350/-)	41	5	205	650	Person / Day	133250
4	Photography & Banner & local transport				1800	L.S.	1800
5	Exposure Visit (By Private Bus Non AC) @ Rs.45/KM including Inter state / Toll Tax, Parking etc.	38	5	450	45	Day	101250
6	Local Site Seeing & other Misc. charges including Travel Kit etc.	41	5	205	20	Person	4100
7	INSTITUTIONAL CHARGES						
7 (A)	Honorarium for lecturers	5		3	750	L.S.	11250
7 (B)	Charges for IMTI faculty for organising training including D.A.	2	5	10	2500	each	25000
7 (C)	Charges for IMTI Staff for organising training including D.A.	1	5	5	1500	each	7500
8	Misc. & unforeseen Items				1000	L.S.	1000
	Sub Total						434604
9	Add 15% Secretarial & Overhead charges						65191
	Total Charges for the Visit						499795

Per Head / Day Charges Rs. 2630

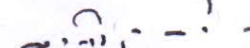
- Note:-
1. Expenditure on Item No. 2 to 6 are interchangeable as per specific conditions.
 2. To & Fro Charges for participants will be charged extra as per actual payment.

Approved By



(O.P. Verma)
Jt. Dir. Trg
IMTI, Kota


(O.P. Verma)
DD & TA
IMTI, Kota


(S.S. Khandelwal)
AO
IMTI, Kota


(Rajeev Chaudhary)
C.E. & D.G.
IMTI, Kota

Dated- -06-2018


Prepared by
(C.K. Sharma)
Dy. Dir. Ag.
IMTI, Kota