

IRRIGATION MANAGEMENT & TRAINING INSTITUTE, KOTA

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Sponsoring Agency All
Scheme RACP & Others
Name of Training 01 Day Field Day at GP Level (Out side Kota)
Level of Participants MTG Members / Farmers
Training Days & Venue 01 Day out side IMTI, (Off Campus)
 YEAR 2018-19

Nos. of Participants : 100
TRAINEES 100

Training Days 1

S. No.	Items	Nos.	No. of Days	Qty.	Rate (Rs.)	Unit	Amount (Rs.)
1	Reference Material, Training Kit including Bag (Rs.55/-) Pen (Rs.10/-) & Note-book (Rs.20/-), Xerox etc.	102	1 Per Part. + 2 for Spons. Agency	102	100	Kit	10200
2	High Tea (Rs.45/-), Class Room Tea before (Rs.9/-) & after Lunch (Rs.6/-) (10 Extra for Guest & Staff) etc.	110	1	110	60	Person / Day	6600
3	Taxi Charges @ 300 KM per Day for 1.5 Days (3 Days for 2 Camps continuously) including Toll etc.	300	1.5	450	12	Per KM	5400
4	Photography & Banner				1000	L.S.	1000
5	Honorarium & travel charges for Guest speakers				1500	L.S.	1500
6	Sitting Arrangements including Chairs etc	1	1	1	1500	Day	1500
7	Charges for IMTI faculty for organising training including D.A.	2	2	4	2500	each	10000
8	Charges for IMTI Staff for organising training including D.A.	2	2	4	1500	each	6000
9	Misc. & unforeseen Items			1	500	L.S.	500
	Sub Total						42700
10	Add 20% Secretarial & Overhead charges						8540
	Total Charges for the Training						51240

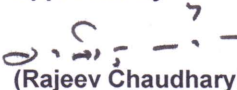
Per Head / Day Charges Rs. 512 **Say Rs 500/day**

- Note:-
1. There may be more or less total expenditure under particular head or sub head depending upon specific situation/ condition.
 2. To & Fro Charges for participants will be charged extra as per actual payment.
 3. Preferably Venue will be Atal Seva Kendra of GP



 (O.P. Verma)
 Jt. Dir. Trg
 IMTI, Kota


 (O.P. Verma)
 DD & TA
 IMTI, Kota


 (S.S. Khandelwal)
 AO
 IMTI, Kota

Approved By

 (Rajeev Chaudhary)
 C.E. & D.G.
 IMTI, Kota

Dated- 06-06-2018


 Prepared by
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